



Institute of
Public Administration
New Zealand

PROPOSED AMENDMENTS TO THE CONSTITUTION OF IPANZ TO BE CONSIDERED AT THE 28 JULY 2020 ANNUAL GENERAL MEETING

Background

At the 29 July 2019 AGM a number of small amendments to the Constitution were adopted to delete references to the “General Manager” and replace these with the words “Executive Director”. One of these changes was to clause 3 - Common Seal.

Following the AGM, the amended constitution was lodged with the Companies Office who administer the Incorporated Societies Act 1908. The Companies Office have advised IPANZ that Section 6 of the Incorporated Societies Act requires our constitution to include the control and use of the common seal. This requires the replacement of section 3 -Common Seal with a new Section 3 that has two sub-clauses. The Companies Office has provided suggested wording for the new section.

Details of the Proposed Changes to the Constitution

At the 28 July 2020 Annual General Meeting the IPANZ Board is proposing the deletion of Section 3 Common Seal from the Constitution and its replacement with a new Section 3 Common Seal that includes the control and use of the Institute’s common seal.

Details of the Proposed Changes to the Constitution

The IPANZ Board is recommending the following changes to Section 3 of the Constitution be adopted by members at the 28 July 2020 Annual General Meeting:

- To delete Section 3 Common Seal on page 1 of the Constitution
“3. COMMON SEAL
IPANZ may have a common seal, to be kept by the Executive Director and used only following a resolution by the Board of IPANZ.”
- To add a new Section 3 Common Seal as follows:
“3. COMMON SEAL
3.1 The Board may have a common seal for the Institute and may from time to time replace it with a new one.
3.2 The Executive Director shall have custody of the common seal, which shall only be used by the authority of the Board. Every document to which the common seal is affixed shall be signed by the President and countersigned by the Vice President, Treasurer or a member of the Board.”

Attached is a copy of the current IPANZ Constitution with the proposed amendments to Clause 3 noted.