

PARLIAMENT IN PRACTICE

OVERVIEW

Parliament in Practice provides attendees with a unique opportunity to learn about the operations of Parliament, from those working within Parliament walls, and who are tasked with overseeing the roles and functions of Parliament. This seminar provides an introductory overview of the role and functions of Parliament and explores the legislative, select committee and cabinet processes, and parliamentary scrutiny. It also provides insights into working effectively with ministers.

WHO SHOULD ATTEND?

This seminar is designed for departmental and crown entity staff who want to develop a greater understanding of the functions of Parliament, the passage of legislation, select committee and cabinet processes and working effectively with ministers. **Please note, this is an introductory level seminar.**

DATE	Monday 21 February 2022
TIME	8.30am – 4.00pm
VENUE	The Banquet Hall, Parliament Buildings, Wellington
REGISTRATION FEE	IPANZ Member - \$450.00 + GST Non-Member - \$525.00 + GST

8.30 – 9.00am	Registration Welcome Tea & Coffee
9.00 – 9.05am	IPANZ welcome
9.05 – 9.45am	Te Tiriti and Parliament <ul style="list-style-type: none"> - Mihi / Whakataua - Te Tiriti and Parliament
9.45 – 10.45am	Introduction to Parliament The Office of the Clerk of the House of Representatives <ul style="list-style-type: none"> - The role and functions of Parliament
10.45 – 11.05am	Morning Tea
11.05 – 12.15pm	The House and Select Committee Processes The Office of the Clerk of the House of Representatives <ul style="list-style-type: none"> - The legislative process including the role of select committees - Parliamentary questions both written and oral
12.15 – 1.00pm	Lunch Break
1.00 – 1.45pm	Parliamentary Scrutiny Greg Goulding, Sector Manager, Office of the Auditor-General <ul style="list-style-type: none"> - Parliaments Financial Cycle - The Offices of Parliament – OAG, Ombudsman & PCE
1.45 – 2.30pm	Cabinet Processes Gerrard Carter, Legislation Co-ordinator, The Cabinet Office, Department of Prime Minister and Cabinet <ul style="list-style-type: none"> - An overview of Cabinet and its decision-making processes - Tips for writing a good cabinet paper
2.30 – 3.00pm	Afternoon Tea

3.00 – 3.45pm	Working with Members of Parliament TBC <ul style="list-style-type: none"> - This session will provide some insight into the daily work of Members of Parliament and how this sets the scene for MPs interactions with public sector officials.
3.45 – 4.00pm	Close of the Day