



Institute of  
Public Administration  
New Zealand



# PARLIAMENT IN PRACTICE

## OVERVIEW

Parliament in Practice provides attendees with a unique opportunity to learn about the operations of Parliament, from those working within Parliament walls, and who are tasked with overseeing the roles and functions of Parliament. This seminar provides an introductory overview of the role and functions of Parliament and explores the legislative, select committee and cabinet processes, and parliamentary scrutiny. It also provides insights into working effectively with ministers.

## WHO SHOULD ATTEND?

This seminar is designed for departmental and crown entity staff who want to develop a greater understanding of the functions of Parliament, the passage of legislation, select committee and cabinet processes and working effectively with ministers. **Please note, this is an introductory level seminar.**

<b>DATE</b>	Wednesday 3 April 2024
<b>TIME</b>	8.30am – 4.30pm
<b>VENUE</b>	The Grand Hall, Parliament Buildings, Wellington
<b>REGISTRATION FEE</b>	IPANZ Member - \$480.00 + GST Non-Member - \$580.00 + GST

## SEMINAR PROGRAMME

### **Te Ao Māori and Parliament**

- Kaupapa Māori at Parliament

### **Introduction to Parliament**

- The role and functions of Parliament

### **The House and Select Committee Processes**

- The legislative process including the role of select committees
- Parliamentary questions both written and oral

### **Parliamentary Scrutiny**

- Parliaments Financial Cycle
- The Offices of Parliament – OAG, Ombudsman & PCE

### **Cabinet Processes**

- An overview of Cabinet and its decision-making processes
- Tips for writing a good cabinet paper

### **Working with Ministers**

- Advice on great working relationships between Ministers and Officials from a (former) Minister's perspective

### **Tour of Parliament**